

Select the class you want to submit an alert

Click on the Faculty Alert tile on login.mckendree.edu or go directly to the faculty alert page <https://mckendree.elluciancrmadvice.com/facultyselfservice>

- UNI-101 01CA
- UNI-110 01CA
- UNI-110 01EL
- UNI-110 02CA

Search UNI-101 01CA Per Page: View All

<input type="checkbox"/>	Name	ID	Class Level
<input type="checkbox"/>			First Year
<input type="checkbox"/>			First Year
<input type="checkbox"/>			First Year
<input type="checkbox"/>			First Year
<input type="checkbox"/>			First Year
<input type="checkbox"/>			Senior
<input type="checkbox"/>			First Year
<input type="checkbox"/>			First Year

Create Alerts

- UNI-101 01CA
- UNI-110 01CA
- UNI-110 01EL
- UNI-110 02CA

Search UNI-101 01CA

Per Page:

2 student(s) selected

<input type="checkbox"/>	Name	ID	Class Level
<input checked="" type="checkbox"/>	[Redacted]	[Redacted]	First Year
<input type="checkbox"/>	[Redacted]	[Redacted]	First Year
<input type="checkbox"/>	[Redacted]	[Redacted]	First Year
<input type="checkbox"/>	[Redacted]	[Redacted]	First Year
<input checked="" type="checkbox"/>	[Redacted]	[Redacted]	First Year
<input type="checkbox"/>	[Redacted]	[Redacted]	Senior
<input type="checkbox"/>	[Redacted]	[Redacted]	First Year
<input type="checkbox"/>	[Redacted]	[Redacted]	First Year



Select the student(s) that you need to submit an alert on

Select Alert Type

- Absent
- Academic Departure
- Academic Performance (tutoring, study skills, etc.)
- C- or less on an assignment
- Class Disruption
- Distracted
- Excessive Absences
- Frequent Tardies
- FYI
- General Concern
- Incomplete Assignments
- Low Test Scores
- Never Attended
- Other

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Search UNI-101 01CA

<input type="checkbox"/>	Name	ID	Class Level
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<input type="checkbox"/>	[Redacted]	[Redacted]	First Year
<input type="checkbox"/>	[Redacted]	[Redacted]	First Year
<input checked="" type="checkbox"/>	[Redacted]	[Redacted]	First Year
<input type="checkbox"/>	[Redacted]	[Redacted]	Senior
<input type="checkbox"/>	[Redacted]	[Redacted]	First Year
<input type="checkbox"/>	[Redacted]	[Redacted]	First Year

Select the correct alert (you may only select one)

Select Alert Type

- Absent
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Then click NEXT

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Page: View All

<input type="checkbox"/>	Name	ID	Class Level
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<input type="checkbox"/>	[Redacted]	[Redacted]	First Year
<input type="checkbox"/>	[Redacted]	[Redacted]	First Year
<input type="checkbox"/>	[Redacted]	[Redacted]	First Year
<input checked="" type="checkbox"/>	[Redacted]	[Redacted]	First Year
<input type="checkbox"/>	[Redacted]	[Redacted]	Senior
<input type="checkbox"/>	[Redacted]	[Redacted]	First Year
<input type="checkbox"/>	[Redacted]	[Redacted]	First Year

Write notes about the student(s)

Add Notes

The more information you provide the better.

Notes are optional and, if entered, will apply to all students selected for this alert type.

Then click NEXT

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Per Page: View All

2 student(s) selected

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<input type="checkbox"/>	[Redacted]	[Redacted]	First Year
<input checked="" type="checkbox"/>	[Redacted]	[Redacted]	First Year
<input type="checkbox"/>	[Redacted]	[Redacted]	Senior
<input type="checkbox"/>	[Redacted]	[Redacted]	First Year
<input type="checkbox"/>	[Redacted]	[Redacted]	First Year

Review & Submit

Alert: Absent

Student	Alert Owner
[Redacted]	Rudy Hayes
[Redacted]	SYSTEM

Notes: The more information you provide the better.

Review your submission and then click **SUBMIT ALERTS**

Back Submit Alerts

To review your alert submissions, click on the GEAR and select Alert History

@ ellucian

Create Alerts

UNI-101 01CA

UNI-110 01CA

UNI-110 01EL

UNI-110 02CA

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<input type="checkbox"/>			First Year
<input type="checkbox"/>			Senior
<input type="checkbox"/>			First Year
<input type="checkbox"/>			First Year

- Alert History
- Sign Out
- Privacy Policies

Alert History

Select the class you want to review your submissions

UNI-110

					Staff member working on alert	Status of alert
1/23/2020	[Redacted]	First Year	Absent	Spring Term 2020		
1/21/2020	[Redacted]	First Year	Absent	Spring Term 2020		Closed
1/21/2020	[Redacted]	Junior	Never Attended	Spring 1st Half 2020	Bethany Guida	Open
1/21/2020	[Redacted]	Sophomore	Never Attended	Spring 1st Half 2020	Evelyn Bean	Open
1/21/2020	[Redacted]	First Year	Never Attended	Spring 1st Half 2020	Rudy Hayes	Open
1/21/2020	[Redacted]	First Year	Never Attended	Spring 1st Half 2020	Evelyn Bean	Closed

ID 0331345
 Owner Email eybean@mckendree.edu
 Notes

1/19/2020	[Redacted]	First Year	Never Attended	Spring 1st Half 2020	Rudy Hayes	Open
1/19/2020	[Redacted]	Sophomore	Never Attended	Spring 1st Half 2020	Jennifer Miller	Closed
1/19/2020	[Redacted]	Junior	Never Attended	Spring 1st Half 2020	Bethany Guida	Closed

These are the notes that you provided to us

