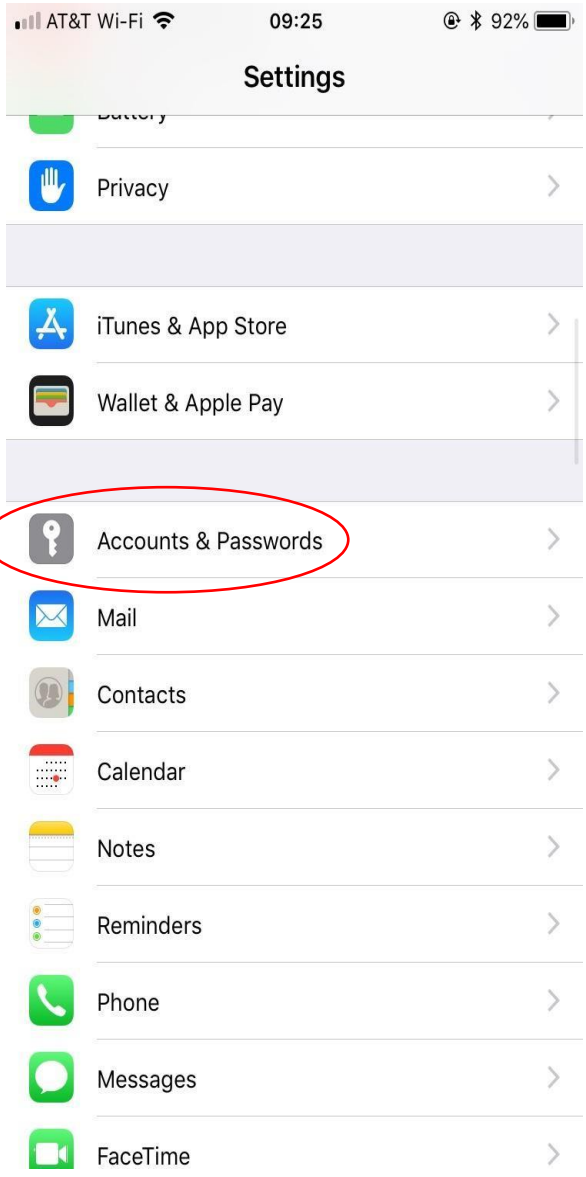
Syncing Your McKendree Email to an Apple Device

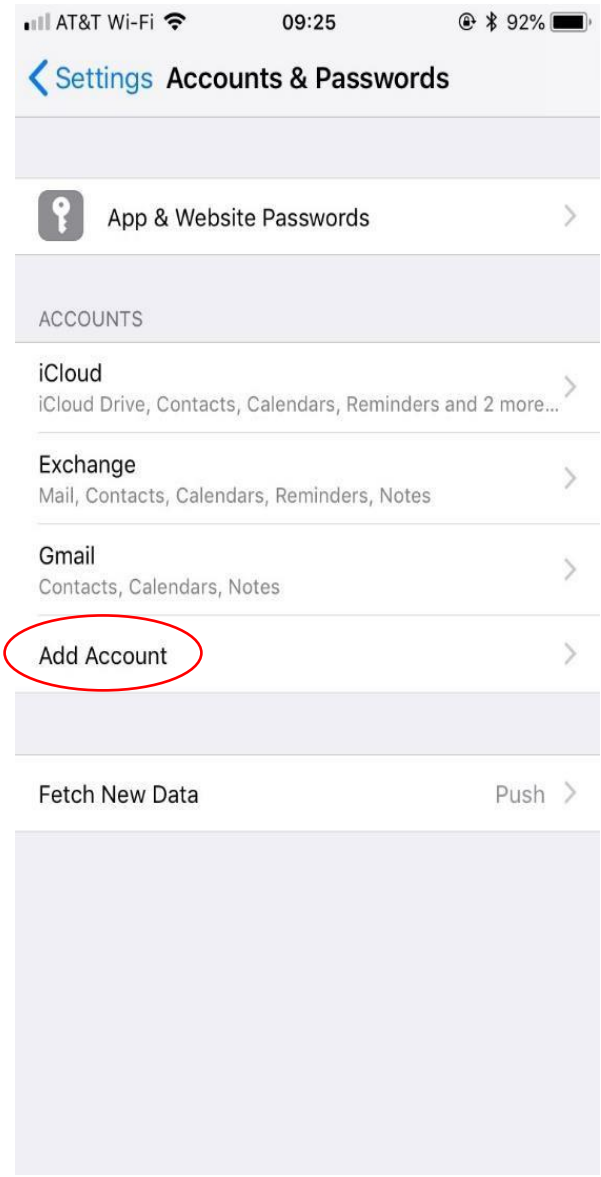
Depending on which version of iOS your device is running, the layout of your device may vary compared to these instructions.

Step 1: Go to **Settings** and tap **Accounts & Passwords**

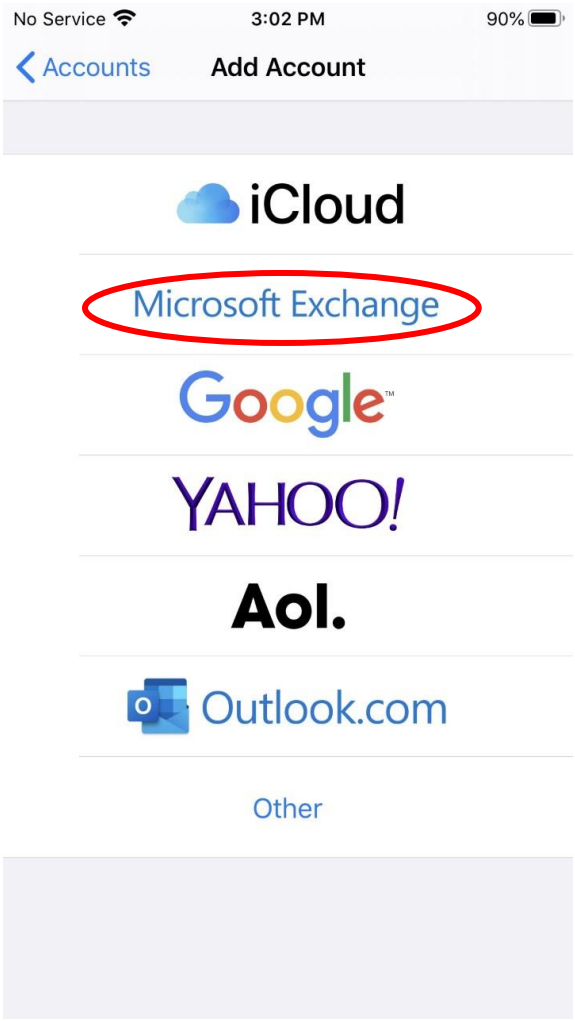
Accounts & Passwords



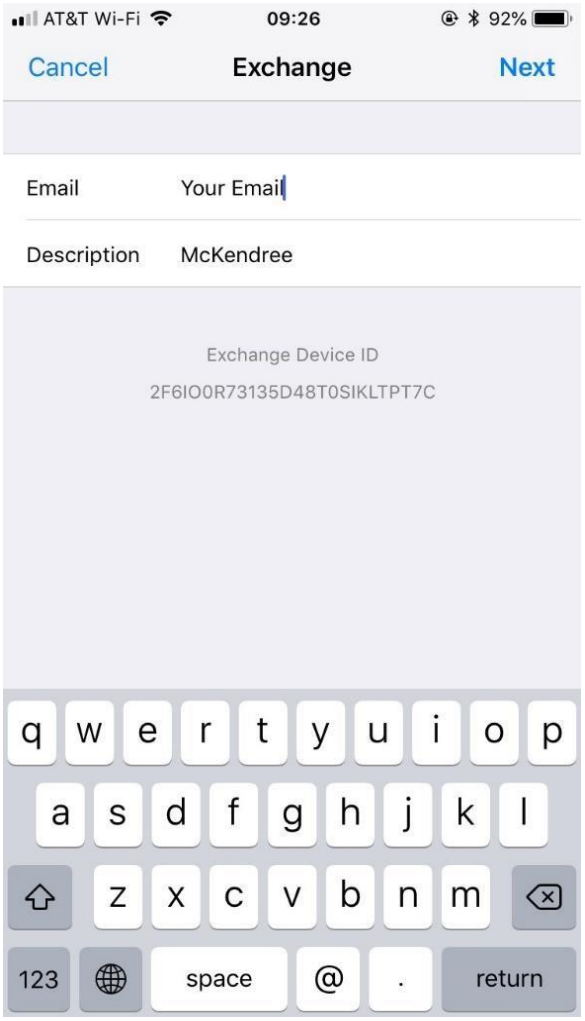
Step 2: Select **Add Account**



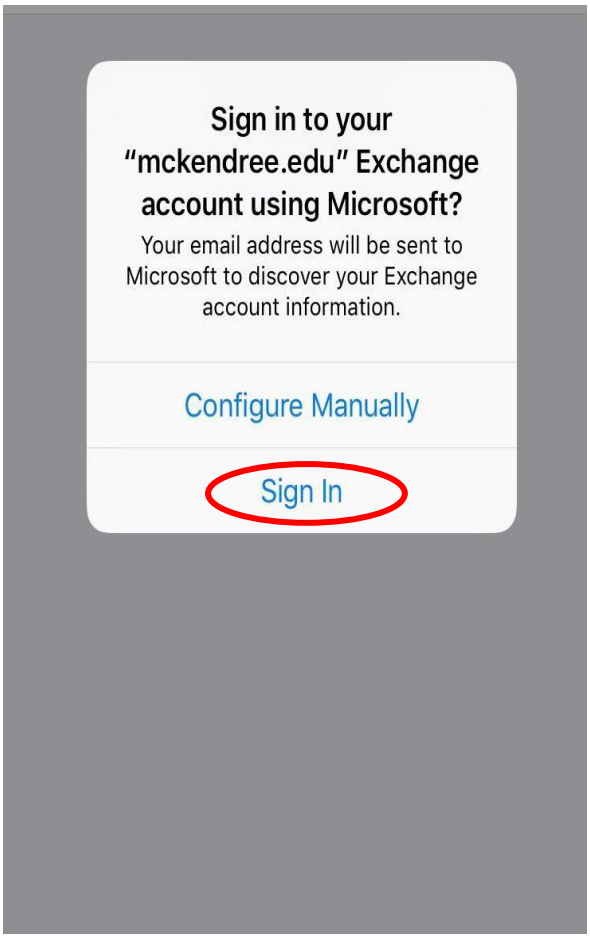
Step 3: Select **Microsoft Exchange**



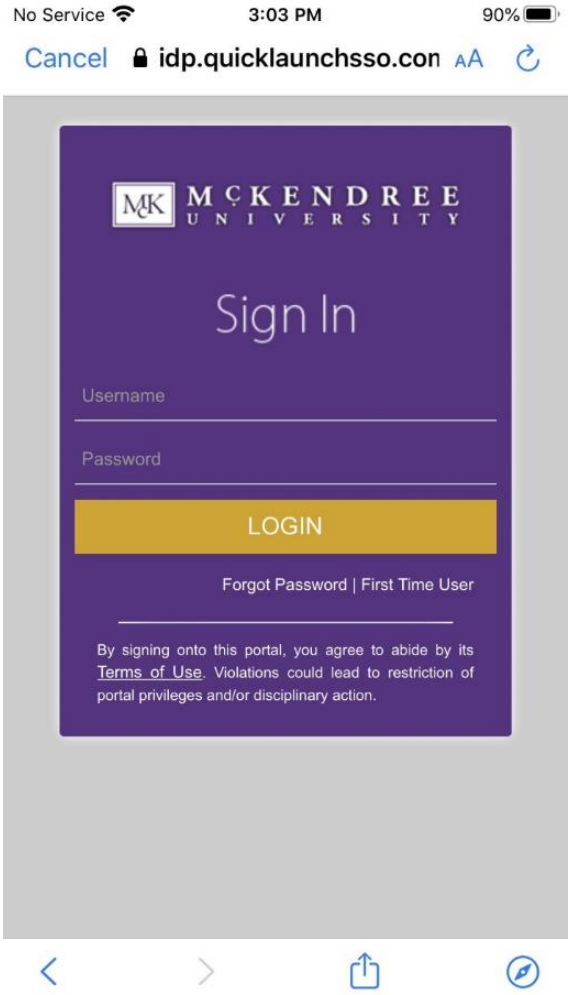
Step 4: Enter your **McKendree email address**



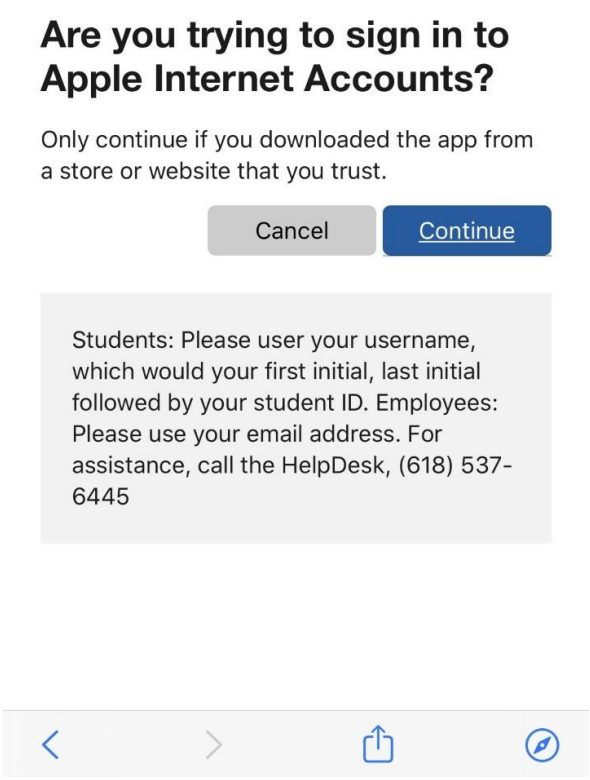
Step 5: Select **Sign In**



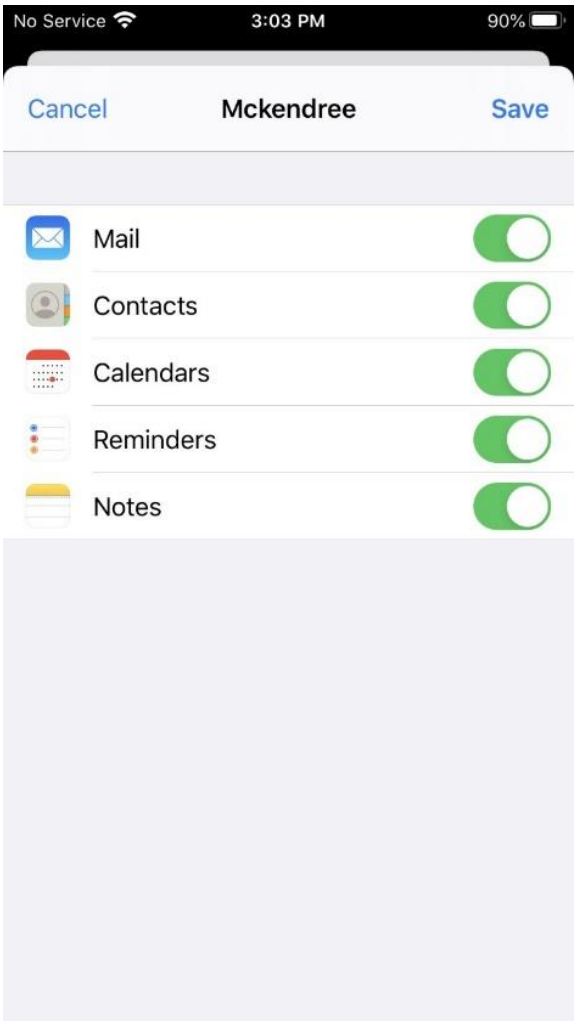
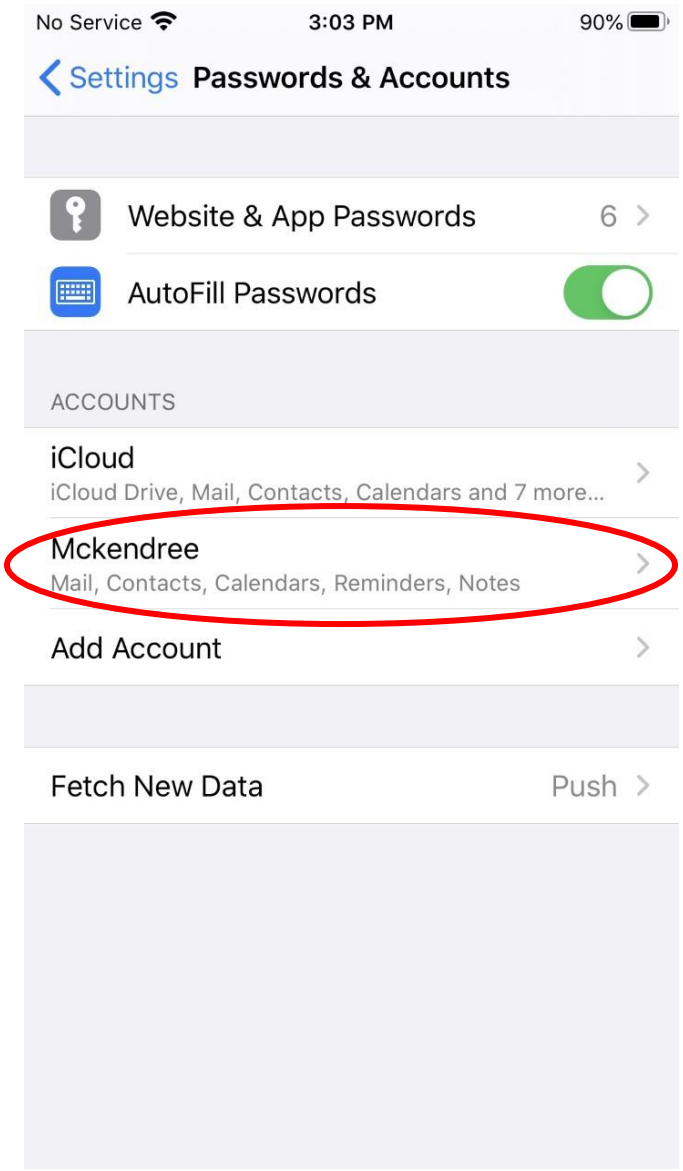
Step 6: Enter your McKendree credentials



Step 7: Press **Continue** to finish



Step 8: Select your sync preferences and tap **Save** in the top-right corner



Step 9: Your McKendree email account is added and synced in your Mail app