



Intramural Official/Scorekeeper

The Campus Activities Office employs a number of students through the Federal Work Study system. Staff members will be selected based on completion of the below requirements, and a brief interview if necessary.

REQUIREMENTS:

1. Must be a full time, currently enrolled McKendree student registered for the upcoming semester with Federal Work Study.
2. Must be in good standing with McKendree both academically and judicially.
3. Must be able to work weekend or evening shifts.
4. Shall have a minimum of 5 hours of Federal Work Study allotted per week.
5. General sports rules knowledge required.
6. American Red Cross First Aid/CPR/AED certification highly preferred.
7. Completed online application for Campus Activities Work Study
8. Completed Financial Aid Checklist and required signatures.

RESPONSIBILITIES:

1. Attend all mandatory meetings and training sessions as specified; demonstrate understanding of rules and officiating
2. Responsible for the complete game control of all officiated Intramural contests.
3. Arrive early and prepared for all scheduled shifts.
4. Maintain honesty and integrity during all Intramural events.
5. Maintain a professional demeanor at all times
6. General facility cleaning and maintenance; inspect/prepare playing areas for safety prior to play
7. Manage players/spectators on the field/court; Maintain a courteous and helpful attitude
8. Not only officiate, but assist players with learning more about the activity in which they are participating.
9. Enforce and evaluate the sportsmanship of Intramural teams and participants
10. Check in participants and teams prior to play. Make sure correct attire is worn (ie. no jewelry, illegal equipment, etc.)
11. Participate in other aspects of the game (scorekeeper, etc.)
12. Assist with captain's and/or team meetings prior to competition.
13. Report and post results and scores of competition
14. Address on-site issues and disputes; communicate with Head Official or Coordinator (ie. incidents, player conduct, conflict and rule clarifications, participant and spectator conduct, equipment damage, etc.) verbally and in writing
15. Serve as a Recreation General Staff member substitute.
16. Other duties as specified.

SALARY AND BENEFITS:

1. Minimum wage
2. (2) Free staff shirts provided. One referee shirt and one general staff shirt
3. Whistle and lanyard
4. Exposure to a fun and active environment on campus!